

**LA COSTA RIDGE COMMUNITY ASSOCIATION
GUIDELINES VIOLATION COMPLAINT FORM**

From: _____

Address: _____

Phone Number: _____

Second Witness Name: _____

Address and Phone Number: _____

(If a second witness is not available, then the complaining party may file a complaint with one signature only – providing the complaint is accompanied by reasonable proof that an attempt has been made to resolve the issue through verbal or written communication with the violating party.)

To: Board of Directors, La Costa Ridge Community Association

Subject: Report of Violation of Association Guidelines/Request for Enforcement

Based on my personal observations, I report the following alleged violation and request appropriate investigation and Board action to enforce the Association Guidelines. I understand that my name and address may not be kept confidential as the party in question has the legal right to question the nature of this complaint.

Property address of alleged violation: _____
Carlsbad, CA 92009

(Rule Title and Section)	Specific description of violation (includes dates and times, any actions taken by you or other neighbors to notify property homeowner/resident, and what action is necessary for property homeowner to comply with the Guidelines)
_____	_____
_____	_____
_____	_____

Please mail form to: Avalon Management Group
3618 Ocean Ranch Blvd
Oceanside, Ca 92058

Fax: (858) 551-1885
Email: LaCosta@AvalonWeb.com